

OhioLINK OHDEP Catalog Database TaskForce Meeting

7 May 2013 10:00 a.m.

State Library of Ohio MEETING NOTES

Part I. Preliminary items.

1. Call to order and attendance.
2. Welcome and general notices regarding the meeting.
3. Secretary of the Day.
4. Organization Structure of the Task Force
 - a. Electing a chair for a term (1 or 2 years?)

Jeff Trimble will continue for 1 year; Marty Jenkins will “apprentice” with him and take over in another year.

- b. Naming of permanent coordinating member for each institution officially.

Those in attendance at today’s meeting will be presumed to be the permanent member unless the institution informs Jeff otherwise. Jeff will contact institutions without representatives present today to determine permanent member.

Part II. Cataloging Work and Issues

1. Serial Cataloging: Latest entry cataloging vs. Successive entry cataloging.

Outcome: We do not recommend beginning a project to comprehensively replace L/E with S/E records at this time. Titles will be addressed on a case-by-case as found in de-duping. We do recommend that local sites preparing materials for transfer to OHDEP change L/E to S/E records before sending

2. X-link records correction be delayed until deduping of Serial records takes place. (First round of serial deduplication)

About 80,000 in OHDEP – Xlinks did not work on load; instead separate item records were created with duplicate barcodes.

Outcome: The duplicate barcodes report from initial load will be sent to contributing institutions for cleanup.

We recommend local sites either do not contribute new X-linked records, or know that if X-linked records are contributed, a duplicate barcodes report will be sent to contributing library for clean-up in OHDEP by the contributing institution.

3. Impact of deduping on consistency in Enumeration/Chronology field in item records for serials in OHDEP.

Outcome: Depository staff will clean up for keeper runs.

4. Records being currently added and future adds of OHDEP.

How much cleanup should be done before records are added to OHDEP?

Outcome: Local sites should make sure to load latest version of OCLC record BEFORE sending records to OHDEP.

5. The full stop ending of MARC21 records stripped out of III. Impact?

Outcome: No recommendation

6. Authority Control.

Outcome: Recommend that DMSC take up this issue, and suggest that we contract with LTI or Backstage to clean up authorities in OHDEP. (Open conversation, possibly, with the idea that no formal recommendation will be made until we see impact of RDA headings changes, perhaps a year hence.) Seek “compelling” reasons to invest money in solving this.

7. OCLC Interactive Software. Does it need to be purchased and added to OHDEP

Outcome: Recommend purchase, in order to vastly increase efficiency for record maintenance in OHDEP. Having this software would reduce the number of people who have to be involved to get single records into OHDEP, and the complexity of processes needed for updating individual records. Jeff will draft justification.

8. Print vs. Microform.

Outcome: A report will be sent to institutions who have microform holdings on print records. These need to be moved to microform records.

9. Holdings for Monographic sets.

Outcome: Table until serial holdings project is done.

10. 970 Loading issue

Outcome: Will retain and protect for future loads.

11. MARC21 583 tag to be added in de-duped serial titles in MFHL records.
Retention action note.

Outcome: Until MFHD records are added to OHDEP, for de-duped titles staff will insert this note (fully formatted) as a 958 field.

12. Serial Holdings. ILL is deeply affected by the lack of MFHL records.

Outcome: Contributing institutions, please work on the spreadsheet to get MFHL into OHDEP. If dean/director needs to prod staff, contact Jeff and/or Anita and they can contact theDean.

Anita will raise the question of a deadline at Depository Directors' meeting Thursday.

13. Other.

Will schedule WebEx checkin meeting for some time in September.

Question: any news on Gov Docs OHDEP ownership? An agreement is circulating for deans' signatures; once completed, gov doc records may be contributed to OHDEP.