



# Collaboration Can Make a Dream Come True: The “Magnificent 7” builds a single depository catalog

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- ❖ Kelly L. Shook/Kent State University
- ❖ Judith A. Scalf/NE OH Regional Library Depository

# Collaboration Can Make a Dream Come True: The “Magnificent 7” builds a single depository catalog.

- ❖ Introduction
- ❖ NE Ohio Pilot Project-Summit-June 10,2010
- ❖ NE Ohio Depository
- ❖ NW Ohio Depository
- ❖ SW Ohio Depository-Elite 8
- ❖ OHDEP -2 years later
- ❖ Questions

# Collaboration Can Make a Dream Come True



## **Depository Summit on June 10, 2010**

- ❖ Representatives from each depositing library and other interested parties met.
- ❖ Two distinct, cooperative projects were authorized.
  - Implementation of a shared catalog at the Northeast Ohio Regional Depository.
  - A collective de-duplication project with reference serials.



# Implementation of Shared Catalog at the NE Ohio Regional Depository

- ❖ Under the leadership of Kent State University Libraries, the initial phase of the Ohio Depository shared catalog (OHDEP) was initiated by loading the holdings of the 5 contributing libraries in Northeast Ohio.

# Implementation of Shared Catalog at the NE Ohio Regional Depository

## ❖ Implementation Philosophies.

### ❖ Use of working committees.

- NE Ohio Depository Implementation Coordinator - Kelly L. Shook.
- Kent State University Libraries Systems department.



NE OHDEP

# Implementation of Shared Catalog at the NE Ohio Regional Depository

## ❖ Implementation Philosophies.

### ❖ NE OHDEP Implementation Working Committees

- Initial and Ongoing Load – Mike Kreyche
- Circulation and ILL – Cindy Kristof
- Database Clean-up – Anita Martin and Dianne Centa
- NE Regional Depository Working Group



# Kent State University Libraries Staff Involved with the NE Ohio Depository Project



**Tom  
Klingler**



**Mike  
Kreyche**



**Dave  
Gaj**



**Rick  
Wiggins**



**Cindy  
Kristof**



**Anita  
Martin**



**Dianne  
Centa**



# Implementation of Shared Catalog at the NE Ohio Regional Depository

## ❖ Implementation Philosophies.

- Use of uniform practices and procedures documentorm
- Access to local and central catalogs for patrons would not be degraded.
- OHDEP records would reflect ownership of contributing library.
  - Ohio Depository Northeast: Kent State University v.1 1913 Available
  - Ohio Depository Northwest: University of Toledo v.1 1913 Available

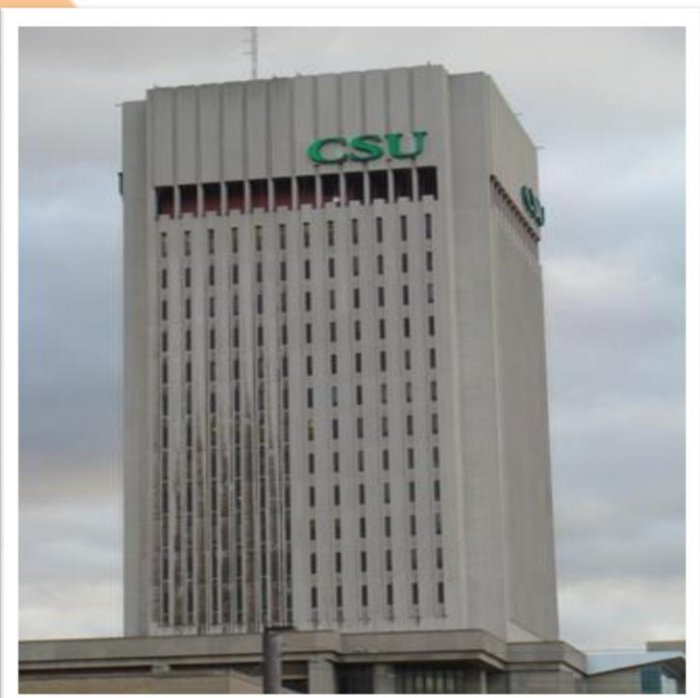


# Implementation of Shared Catalog at the NE Ohio Regional Depository

## ❖ Implementation Philosophies.

- Use of OhioLINK policies as the basis for OHDEP system implementation
- Ability to exclude records from being contributed to the OHDEP System
  - Government Documents – 88,309 items
  - Special Collections – 4,282 items
  - Materials identified by selectors and or faculty – 29,603 items
  - Determined the order of the implementation of each institution on the OHDEP system





# Implementation of Shared Catalog at the NE Ohio Regional Depository

## ❖ Implementation Processes.

- Development of the implementation steps for each institution
- Development of an implementation timeline.
  - NE Implementation Timeline



NE OHDEP

# Implementation of Shared Catalog at the NE Ohio Regional Depository

## ❖ Implementation Processes.

- Identified and resolved unique issues with each institutions implementation.
  - Each institution had its unique set of problems and issues.
  - Each institution's implementation was a learning experience.
- Document the implementation.
  - [PBWiki](#)





# Implementation of Shared Catalog at the NE Ohio Regional Depository

## ❖ Implementation Philosophies

- Communicate the OHDEP project to others
  - NE Ohio Regional Depository Report
    - [NE Report](#)
    - [Appendix A](#)
    - [Appendix B](#)
  - Article was published by Kay Downey, in a special issue of *Collection Management*, v. 37 no. 3/4 (July 2012)



# Implementation of Shared Catalog at the NE Ohio Regional Depository

## ❖ Institution's Initial Record Contributions to the OHDEP system

- Kent State University
  - 95,790 Bibliographic Records
  - 312,486 Item Records
- Northeast Ohio Medical University
  - 29,979 Bibliographic Records
  - 90,725 Item Records

# Implementation of Shared Catalog at the NE Ohio Regional Depository

## ❖ Cleveland State University

- 20,932 Bibliographic Records
- 121,697 Item Records

## ❖ Youngstown State University

- 40,325 Bibliographic Records
- 118,337 Item Records





# Implementation of Shared Catalog at the NE Ohio Regional Depository

## ❖ University of Akron

- 261,604 Bibliographic Records
- 405,323 Item Records



## ❖ Northeast Regional Depository -Total

- 448,630 Bibliographic Records
- 1,048,568 Item Records

# Implementation of Shared Catalog at the NE Ohio Regional Depository

## ❖ Outstanding issues, policies and procedures

- Throughout the project issues, policies and procedures were identified in the following ways:
  - Through the various committees
  - During clean up and preparation of local systems data

# Implementation of Shared Catalog at the NE Ohio Regional Depository

- ❖ After initial loading of each institution's data into the OHDEP system
- ❖ After ongoing loading of each institution's data into the OHDEP system
- ❖ Reality of additional depositories wanting to come on the OHDEP system that was initially created with few policies in place



# Implementation of Shared Catalog at the NE Ohio Regional Depository

- ❖ Issues, policies and procedures were broken down by categories
  - [Catalog Database Maintenance](#)
  - [Circulation and Interlibrary Loan](#)
  - [System and Administration](#)
- ❖ Committees were formed by OhioLINK Administration
  - NE Ohio Depository Catalog Database Maintenance Working Group  
– Jeff Trimble, Chair, Youngstown State University



# NE OH Regional Library Depository





# NE OH Regional Library Depository





# NE OH Regional Library Depository



# NE OH Regional Library Depository

- ❖ Service Improvements
  - Direct service.
  - Function as our own Interlibrary Loan Department.
  - Illiad and DOCLINE implementation.
  - Response straight to requester.



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# NE OH Regional Library Depository

## ❖ Workflow Changes

- Circulation
- Cataloging
- De-duping



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# NE OH Regional Library Depository

## ❖ Workflow Changes- Circulation

- Login to one – not five catalogs.
- Time management – now at our discretion.
- Statistical tracking: one place, one catalog.
- From 15 staging groups – two staging groups.



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# Circulation -Pulling Requests

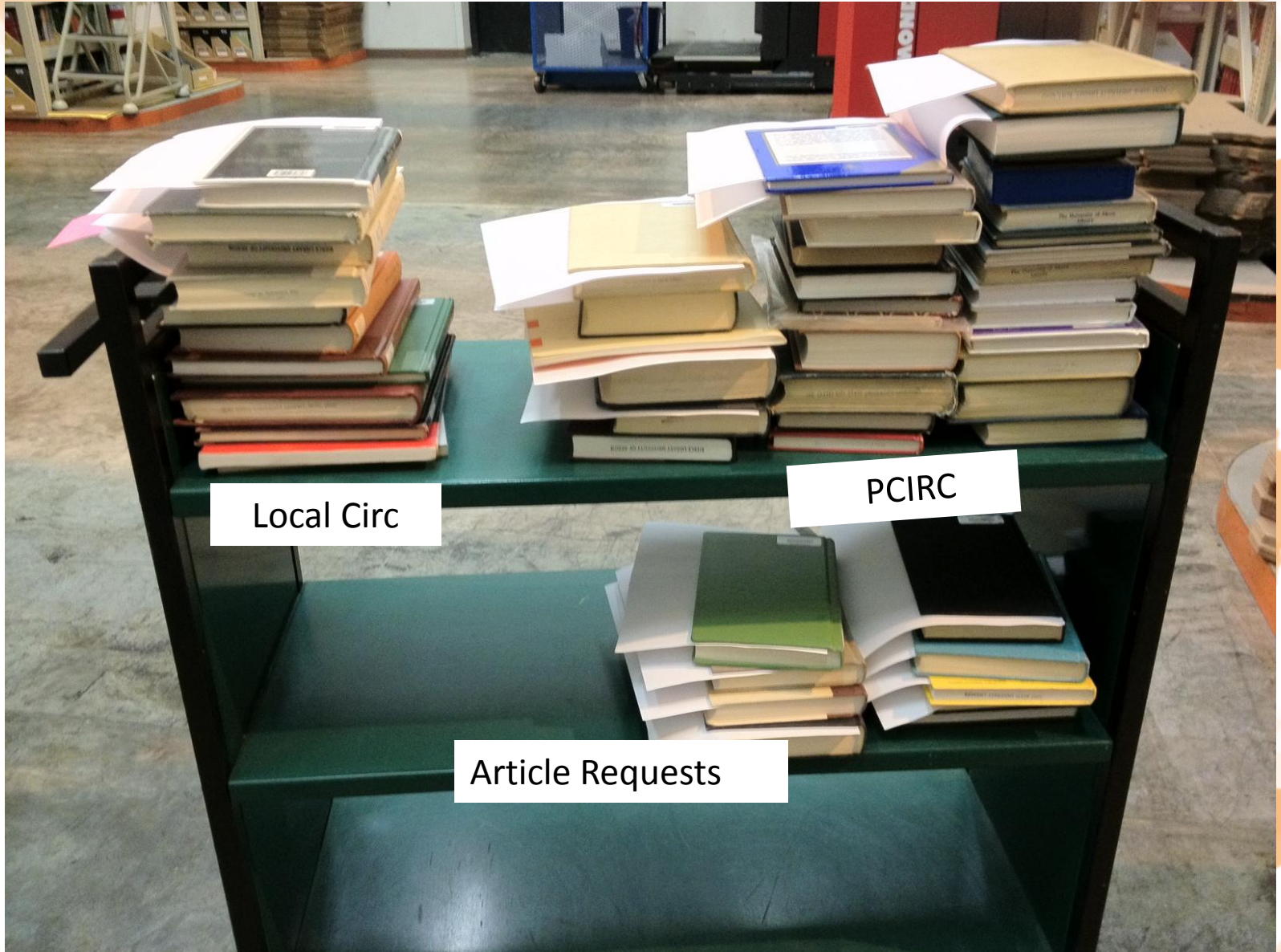


## Circulation – Separating Requests





# Circulation – Side view



Local Circ

PCIRC

Article Requests

# After – One catalog checkout



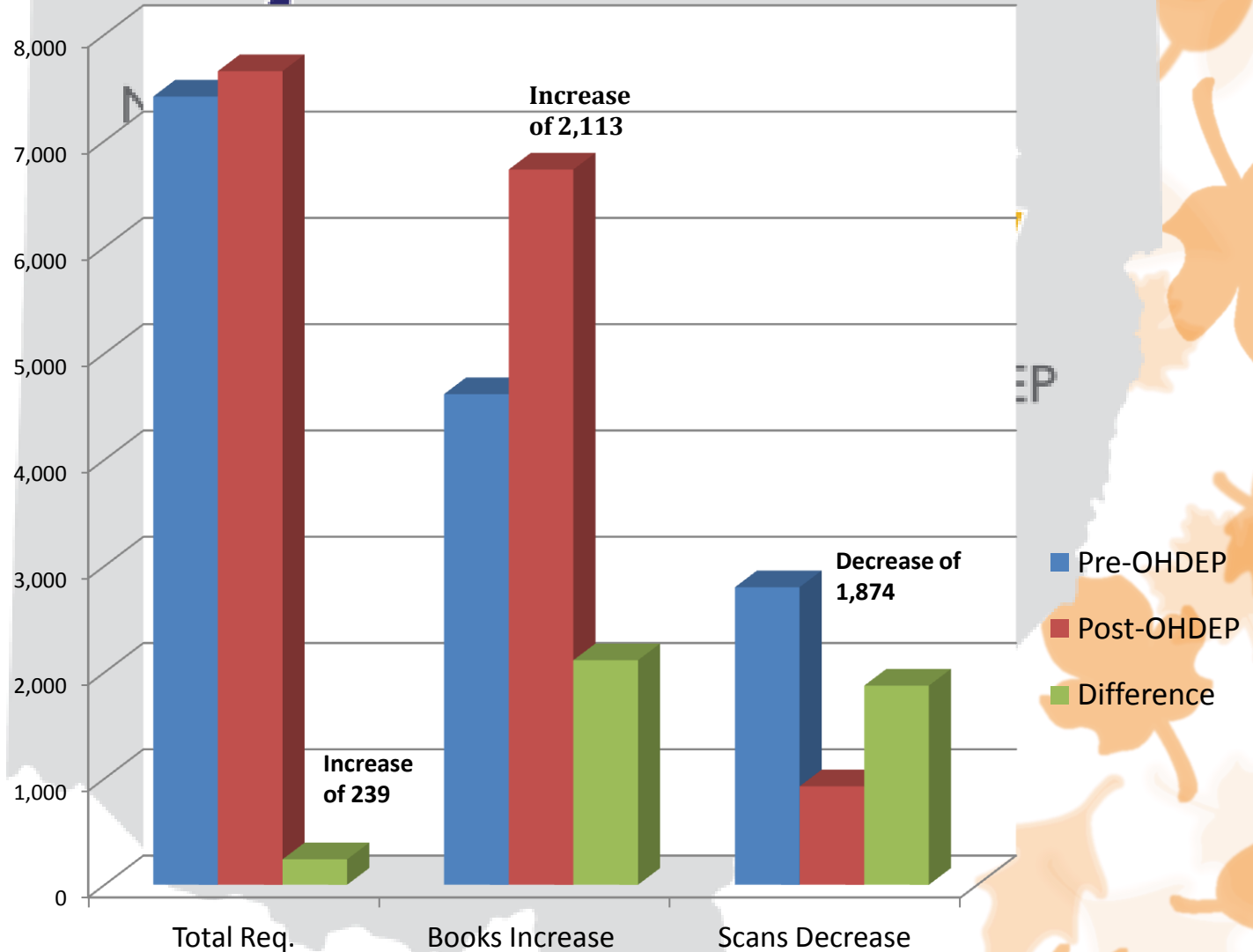


## After – One catalog for Scanning





# Circulation – Statistics



# NE OH Regional Library Depository



NW OHDEP



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## ❖ Cataloging Efficiencies

- One catalog – not five
- Standard processes and procedures
  - Accessioning
  - De-Accessioning
  - De-Duping



# NE OH Regional Library Depository

NW OHDEP

NE OHDEP

## ❖ Cataloging Efficiencies - Accessioning

- Login into single catalog
- Tray next available appropriate size match
- Continuously fill trays, shelves, and ranges

# Cataloging Efficiencies - Accessioning



# NE OH Regional Library Depository

NW OHDEP

NE OHDEP

## ❖ Cataloging Efficiencies De-Accessioning

- Single summary record
- Update, delete multiple items from various schools in one place

# NE OH Regional Library Depository

NW OHDEP



## Cataloging Efficiencies - De-Duping

- Easier comparison of holdings
- Easier identification of keepers – non-circulating and circulating
- Transfer of volumes between facilities expedited
- Statistical tracking

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# NE OH Regional Library Depository

NW OHDEP

## ❖ Efficiencies for Contributing Libraries

- Checking for duplicates before processing for Depository
- Elimination of time for shared de-duping spreadsheet
- Collation of possibly 13 library holdings reduced to one summary record

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# NW Ohio Regional Book Depository





# NW Ohio Regional Book Depository

## ❖ Record loading

- The University of Toledo
  - 192,000 Bibliographic Records
  - 398,163 Item Records
- Bowling Green State University
  - 396, 277 Bibliographic Records for
  - 700,769 Item Records
- Northwest Depository OHDEP-TOTAL
  - 588,277 Bibliographic Records
  - 1,802,921 Item Records

NW OHDEP

NE OHDEP





# NW Ohio Regional Book Depository

## ❖ Efficiencies Realized

- Simplified depository workflow for UT, BGSU and NW Depository
- All institutions standardized how we handled material
  - lcode2: s no loc no cent
  - Items now get a removable label so when Depository Staff handle an item for accession they know what to do with it:

Removable ID Labels  
Use Avery® TEMPLATE 5160®

[www.avery.com](http://www.avery.com)  
1-800-GO-AVERY



AV

OHDEP

BG Depository  
Location \_\_\_\_\_  
Status \_\_\_\_\_

# SW Ohio Regional Book Depository



# SW Ohio Regional Book Depository

## Wright State University – OHDEP Implementation

### ❖ Timeline:

- *March and April 2012*
  - Database Preparation and Cleanup
  - Suppress/De-Contribute Local Records from OhioLINK
- *May 2012*
  - Load Records into the OHDEP system
- *June 2012*
  - Test Circulation System
  - Unsuppress/Contribute OHDEP Records to OhioLINK
- *August 2012*
  - Cleanup and Ongoing Load Procedures

# SW Ohio Regional Book Depository



## ❖ Record loading

- Wright State University
  - 221,230 Bibliographic Records
  - 434,475 Item Records

## ❖ Wright State University Goal

- To facilitate statewide de-duplication projects



# OHDEP Shared Depository Catalog

## ❖ Elite 8

- KSU, NEOMED, CSU, YSU, UA, UT, BGSU and WSU

Total Bibliographic Records in OHDEP: **1,258,137**

Total Item Records in OHDEP: **3,285,963**

# OHDEP Shared Depository Catalog

## ❖ OHDEP –September 21,2012

- Circulation and ILL from OhioLINK Central Catalog
- [Record Display: Bibliographic](#) and [Item Records](#)

## ❖ OHDEP Serial Holdings

- YSU (Jeff Trimble) developed MARC Holdings [guidelines](#) and MsExcel [spreadsheets](#) for each library and is managing
  - [OHDEP MARC Holdings record](#)
  - [OHDEP public display](#)
- OCLC Serial Holdings



## ❖ Questions:

## ❖ Contact Information:

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- [kshook2@kent.edu](mailto:kshook2@kent.edu)
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